

**TITLE 27
LEGISLATIVE RULE
BOARD OF EXAMINERS IN COUNSELING**

**SERIES 2
LICENSED PROFESSIONAL COUNSELOR
FEES RULE**

§27-2-1. General.

1.1. Scope. -- This rule establishes fee requirements related to the licensing of professional counselors, renewal of the licenses, and application and monitoring of continuing professional education providers and their programs.

1.2. Authority. —W.Va. Code §30-31-6.

1.3. Filing Date. — June 16, 2009

1.4. Effective Date. — July 1, 2010

§27-2-2 Fee Schedule

2.1. Fees paid to the Board are not refundable.

2.2. Fees, with the exception of those for examination, are payable to the West Virginia Board of Examiners in Counseling (WVBEC).

2.3. Fees.

2.3.a. Initial application for licensure - \$200.00;

2.3.a.1. The fee required for the issuance of the initial license certificate shall be calculated on the current renewal rate set in this rule, the date the license is issued and the number of days remaining in the current biennial renewal cycle;

2.3.b. Reciprocity application processing - \$200.00;

2.3.c. Biennial license renewal - \$220.00;

2.3.d. Late renewal during 60 day period - \$50.00;

2.3.e. Reinstatement for licensure renewal after the end of the 60 day period or reinstatement following revocation or suspension of license - \$250.00;

2.3.f. Examination score endorsement - \$25.00;

2.3.g. Name change on all records - \$5.00;

2.3.h. Endorsement to another state or a National or State certification is - \$25.00;

2.3.i. Duplicate certificate - \$10.00;

2.3.j. Filling a request for public information, print or electronic data, or other services relating to the Board, its members, or licensed professional counselors, is calculated based on the actual cost of materials, employee time, and services required to comply with the request; and,

2.3.k. Bad check fee - As provided for in 61-3-39e.

2.4. Continuing professional education provider and programs fees.

2.4.a. Certification as an approved provider of continuing professional education biennially - \$150.00;

2.4.b. Certification as an approved provider of continuing professional education for one event - \$50.00 per day of event;

2.4.c. Monitoring the continuing professional education records and activities of an approved provider for the purpose of quality assurance - \$50.00 for one event in each biennial year cycle and \$100.00 for more than one event in each biennial year cycle; and,

2.4.d. Biennial fee to re-certify as an approved provider - \$100.00 payable only after the Board has notified the provider that it is eligible to re-certify.

(1). An approved provider who does not pay a fee to re-certify within 30 days of notice forfeits all rights and privileges of an approved provider.

2.5. Examination fees.

2.5.a. Fee for the examination required by the Board is established by and payable to the National Board for Certified Counselors (NBCC) or its designee.