The WV Board of Examiners in Counseling held a board meeting on June 5, 2020, via Zoom platform. The meeting was called to order at 10:08 AM.

**Board Members Present:**
- Guy Gage, Chair
- Regina Burgess, Secretary
- Lisa Westfall
- Anthony Onorato
- Lori Ellison
- Jeff Jones
- Patrick Ward

**Others Present:**
- Cheryl Henry, Executive Director WV Bd. Of Counseling
- Amber Shawver, Administrative Assistant WV Bd. Of Counseling
- Keith Fisher, Attorney General Representative

**Quorum Established:**
- A quorum was established.

**Public Comment:**
- None

**Approval of Minutes:**
Draft minutes were distributed for review prior to the meeting. A motion was made to dispense with the reading of the following minutes and approve as distributed/printed:
- February 2020: (M/S/P: Westfall/Ellison)
- April 2020: (M/S/P: Westfall/Jones)
- May (Emergency meeting) 2020: (M/S/P: Ellison/Onorato)

**Enter Executive Session:** (M/S/P: Jones/Onorato) 10:17 a.m.

**Complaint Committee:**

**Case 1 A & 1 B:** The assigned investigator is retiring, Cases will be assigned to another investigator.
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Case #05-20 – Recommendation of dismissal of complaint.
Case #06-20 – Recommendation of dismissal of complaint. Educational letter to LPC to update informed consent.
Case #08-20 – Recommendation of dismissal of complaint.
Case #09-20 – Recommendation of 6 months of supervision.
Case #10-20 – Recommendation of 6 months of supervision.
Case #11-20 – Recommendation not to renew license.
Case #12-20 - Assign case to investigator (Gage and Westfall recused from discussion)

Exit Executive Session: (M/S/P: Jones/Onorato) 12:20 p.m.
Resume Executive Session: (M/S/P: Jones/Onorato) 1:00 p.m.

Exit Executive Session: (M/S/P: Jones/Onorato) 1:20 p.m.

Case #05-20 – Motion to dismiss. Lack of probable cause. (M/S/P: Jones/Westfall)
Case #06-20 – Motion to dismiss. Lack of probable cause. Motion to send educational letter to LPC to update informed consent. (M/S/P: Jones/Burgess)
Case #08-20 – Motion to dismiss. Lack of probable cause. (M/S/P: Jones/Ellison)
Case #09-20 – Motion that LPC receive six months supervision from approved ALPS. (M/S/P: Onorato/Ellison)
Case #10-20 – Motion that LPC receive six months supervision from approved ALPS. (M/S/P: Jones/Burgess)
Case #11-20 – Motion that LPC’s license is not renewed. (M/S/P: Ellison/Onorato)

Election of New Officers:
Lisa Westfall - Chair/Elect
Regina Burgess – Secretary
Motion to Close nominations. (M/S/P: Ellison/Onorato)

Credentialing Committee - The following individuals were approved for licensure:

Licensed Professional Counselor – LPC:
West Virginia Board of Examiners in Counseling
815 Quarrier Street, Suite 212
Charleston, WV  25301
Telephone: (304) 558-5494 Fax: (304) 558-5496

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Shannon Ackerman
Alecia Allen
Rachel Haffey
Kia Hebb
Amy Moran
Claire Morrison
Andrea Ramsey
Rebecca Stuyvesant
Jessica Fowler
Sara Guthrie
Angel Hiles
Del Carmen Fahrion Maria
Sharon Finn
Catherine Roberts

A motion was made to accept the above list of LPCs. (M/S/P: Jones/Onorato)

Finance Committee:
- Review of 2020 budget to date – currently under budget for 2020
- Reimbursement for Investigators – pay for Clear Training (updated training and new)
- Recommendation from Finance Committee to purchase Certery licensing management software. Cost $5000.00 plus $5.00 for any LPCS over 1,000

Motion that Board approves purchase of Certery as recommended by Finance Committee (M/S/P: Ellison/Westfall)

Executive Director’s Report:
West Virginia Board of Examiners in Counseling
815 Quarrier Street, Suite 212
Charleston, WV  25301
Telephone: (304) 558-5494 Fax: (304) 558-5496

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PERD Audit
BRIM: Cheryl will attend upcoming meeting
WV Office of Technology Update: Scheduled to come in on June 10 to complete review of what is needed to move from Frontier to WV OT.

Legislative Rule Changes:
After Discussion:
Motion for no changes to Series II and to table Series I and code. (M/S/P: Jones/Onorato)

Miscellaneous and Old Business:
None

Next Board Meeting: Friday, August 28th.

Adjourn

A motion to adjourn was made at 2:11 p.m. (M/S/P: Onorato/Jones)

Respectfully Submitted,
Regina Burgess, MS, CRC, LPC
Secretary