West Virginia Board of Examiners in Counseling Board  
815 Quarrier Street, Suite 212  
Charleston, WV 25301  
Telephone: (304) 558-5494 Fax: (304) 558-5496  

Meeting Minutes  
FRIDAY, APRIL 21, 2017

The WV Board of Examiners in Counseling held a telephone board meeting on April 21, 2017. The meeting was called to order at 1:03 PM.

Board Members Present:  
Lori Ellison, Chair  
Beth Wright Bragg, Secretary  
Chris Schimmel  
Lisa Westfall  
Marilyn Cassis  
Guy Gage  
Jeff Jones

Others Present:  
Roxanne Clay, Executive Director  
Kate Campbell, Attorney General Representative

Quorum Established:  
A quorum was established.

Public Comment:  
No one appeared before the board for public comment.

COMPLAINTS:  

Case 02-15: ED reported, as of March 29, 2017, Robert Wilson has fulfilled all obligations as set forth in his Consent Agreement and Order. Mr. Wilson is now an LPC in good standing with this Board.

CREDENTIALING COMMITTEE: The following individuals were approved for licensure:

LPC:  
Stephanie Moran  
Lauren White  
Laura Smith  
Sara Hartman  
Judith Black  
Deborah Olbert
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Melissa Lowther  
James Burton, II  
Steven Mininberg  
Janice Allen  
Micca Ratliff

The following applicants have been approved for the ALPS credential:  
Arica Knowlton  
Charles Prince  
Michael Yeager  
Raymona Preston  
Micca Ratliff

A motion was made to approve all new credentials. M/S/P: (Bragg/Jones)

FINANCE COMMITTEE:

YTD Summary of Revenue & Expenditure-  

Guy gave an overview of the recent meetings of the Finance Committee.  
1. Ending Cash balance of March 31, 2017 is $137,878.00.  
2. Fees from renewals will begin to come in which will continue to keep the budget stable.

Renewal of Lease – A motion was made to renew the office space lease for a five (5) year term. The current lease expires May 31, 2017. (M/S/P: Schimmel/Cassis)

OLD BUSINESS:

Status of Proposed Legislative Rule Changes: The Board’s proposed rule changes have been included in a bundle bill, HB2219. The bill advanced through the House and Senate sides (including numerous committees). We are currently awaiting the Governor’s signature.

SB350 (Temporary Permit): Discussion was held regarding the passage of Senate bill 350 which was passed and signed by the Governor on April 4 and will be effective on July 4, 2017. This bill allows the Board to issue a temporary permit to qualifying applicants. The new information and requirements for this temporary permit will be added to the Board’s website.
MEETING ADJOURNED:

The meeting was adjourned at 1:39 PM.
M/S/P: Westfall/Schimmel

Respectfully Submitted,

Beth Wright Bragg, Secretary