West Virginia Board of Examiners in Counseling Board
815 Quarrier Street, Suite 212
Charleston, WV 25301
Telephone: (304) 558-5494 Fax: (304) 558-5496

Meeting Minutes
FRIDAY, JUNE 24, 2016

The WV Board of Examiners in Counseling held a board meeting on June 24, 2016. The meeting was called to order at 10:18AM.

Board Members
Present:
Lori Ellison, Chair
Beth Wright-Bragg, Secretary
Marilyn Cassis
Guy Gage
Lisa Westfall
Jeff Jones
Christine Schimmel-Absent

Others Present:
Roxanne Clay, Executive Director
Mark Weiler, AG Representative

Quorum Established:
A quorum was established.

Public Comment:
No one appeared before the board for public comment.

Travel:
Travel approved.

Approval of Minutes:
Minutes for the following meetings were approved: February 26, 2016; March 11, 2016 and April 22, 2016. M/S/P: Jones/Cassis
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Credentialing:

The following applicants were presented for approval of their LPC credential:

Kevin Frick  
Erin Drickey Justice  
Claudia S. Neely  
Brittany Dawn Walters  
Heather L. Ryan  
Eric Limegrover  
Samantha Lee Host  
Michael Edwin Yeager  
Christy L. Obermeyer  
Bernadette Alexander  
Christine Kay Myers

ALPS credentialing:

James French  
Jessica Kilgore

A motion was made to approve all new credentials. M/S/P: (Cassis/Gage)

Finance Committee Report:

Purchasing Card Documents for February, March, April & May 2016 were reviewed and a motion was made to approve them. M/S/P: Jones/Gage

Overview for the Board:

1) Discussion on how the budget was previously handled and changes that need to be made to make sure that we have a balanced budget. FC determined we have been working in a deficit.
2) Change licensure renewal to yearly beginning 07/2018 for the LMFT and 7/2019 for the LPC.
3) Proposed rule changes will be filed by ED with the Secretary of State’s office before the deadline.
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Motion was made to approve the proposed fee increase and transition to an annual license renewal cycle. M/S/P: (Jones/Gage)

Executive Session:

Motion was made to move in to Executive Session at 11:34 AM. M/S/P: Cassis/Gage

Case # 02-16: Board was informed that the consent order was agreed to, signed and returned.

Exit Executive Session:

Motion was made to exit Executive Session at 12:05 PM. M/S/P: Jones/Cassis

Case: 02-16

The board voted they will determine the supervisor and counselor in this case once the evaluation has been received and the recommendations reviewed.

M/S/P: (Jones/Cassis)

Old Business:

NC Dental Board vs. FTC
Discussion took place regarding a position letter by the board.

2016 Legislative Session - Update on proposed rules
Board discussed and acknowledged the contradiction between regulations and statute in Series 1 of the WV Code. Will get clarification from Kate.

Distance Counseling –
Due to the continual changes regarding Distance Counseling that is being seen with different Boards throughout the country, a motion was made to use the current NBCC rules for those practicing in West Virginia.
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Additionally, an Ad Hoc Committee was formed to stay apprised of changes in Distance Counseling. Members are Marilyn Cassis, Lori Ellison, Beth Wright Bragg and Roxanne Clay.
M/S/P: (Gage/Jones)

New Business:

Consent Agreements-
The Board voted to allow the Board Chair to approve specific terms included in each agreement.
M/S/P: (Westfall/Jones)

Anonymous Complaints-
The Board received a complaint that was sent anonymously. Discussion regarding what the Board is allowed to do regarding such instances. It was agreed that the law states it must be a signed complaint. The website outlines the specifics in making a complaint against an LPC/LMFT. Board continues to only be responsible for those complaints received through the proper process. When an anonymous complaint is received the executive committee will review for ED and make a decision to move forward.

SB 619-Tabled until clarification is received from Kate.

Continuing Education-
Continuing Education will continue to be evaluated by Roxanne to make sure that all CEs meet the requirements. Discussion took place about whether a committee is needed on an as needed basis to assist the ED. LW offered to assist ED with any CE related questions.

Ethics CE-
Board discussed the requirements for ethics CE approval.

AMFTRB Update-Marilyn
Marilyn provided the board an update on matters related to AMFTRB on a national level.

Executive Director's Report
Licensee Update:
933 LPC
111 Provisionally Licensed Counselors
26 LPC in Retirement Status
7 LMFT
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2 Provisionally Licensed Marriage and Family Therapists

Conferences-  
NBCC Conference was held in May 2016 and was attended by Roxanne and Beth.  
The WV Auditor Conference will be held on November 29, 2016. Each Board Member must attend once during their five year appointment.

Meeting with AG’s Office  
Board representatives will meet the AG’s office on June 30, 2016 to discuss alternative treatment methods to using opioids for pain management.

Meeting Adjourned:

The meeting was adjourned at 3:15 PM.
M/S/P: Jones/Westfall

Respectfully Submitted,

[Beth Wright Bragg, Secretary, LPC]